



Meeting Minutes

Board of Fire Commissioners
Lake Hiawatha Fire Department
Parsippany-Troy Hills Township
District Four
Month: January Year: 2013

Date: Jan. 7, 2013

Time: 8:00pm

NOTE: Public hearing for 2013 Fire District budget was held at 7:00pm, no members of the public were in attendance.

Commissioners Present:

Present

Absent

Jack Wieners	X
Greg Schneider	X
Jay Wieners	X
Brian Sysco	X
Bryon Tracey	X

Officers Present:

Chief R.J. Briant		X
Asst. Chief Brian Cleary	X	

Normal order of business was suspended in order to address the 2013 line officers, engineers, and assistant engineers regarding the board's expectations of them.

Minutes of Last Meeting:

Read by:	Jay Wieners
Motion to Accept:	Greg Schneider
Seconded by:	Jack Wieners

Correspondence:

1. Daily Record- Affidavit of Publication and bill for recent legal notices regarding 2013 budget and elections.

2. Gennaro Jewelers- Hurricane Sandy Medals, TOT Asst. Chief Cleary.
3. Denville Fire Dept. invitation, TOT Asst. Chief Cleary
4. Sales brochures- Foley Fire Apparatus (Seagrave Rescue)

Bills:

Read by:	Greg Schneider
Motion to Pay Bills:	Jay Wieners
Seconded by:	Byron Tracey

Chiefs Report:

Given by Asst. Chief Cleary, see attached

Asst. Chief's Report:

Given by Asst. Chief Cleary, see attached

Maintenance Report:

No Report (Comm. Sysko dismissed from meeting to respond to Budd Lake Ice Rescue)

Electronics Report:

644 MIRS Radio repaired by Royal Communication
642 Speaker, repaired by Royal Communication
FF Holloway acquiring necessary parts for apparatus bay, upstairs radio speakers
In need of more Minitor V pagers, agreed to purchase 3 additional.
AEDs are being priced for purchase by the Association with donated funds

Insurance Report:

Policies are coming in, most are due in January, 2013
VFIS scholarship discussed for future consideration

Fire Prevention Bureau Report:

No Report

Public Hearing:

Mark Krevis, speaking on behalf of the Fire Association stated the lease between the Association and Board of Fire Commissioners needs to be renewed. It was agreed that the Association, as landlord, would be responsible for drafting the new lease.

Old Business:

1. Jack Wieners reported that the Hanover Marriott has been booked for the 2013 Commissioner's Dinner and invitations have been ordered. There was discussion regarding the menu and whether the dinner should include table service or buffet.
2. Jay Wieners made a recommendation to formally name a new truck committee tasked with drafting a fleet replacement plan and determining specifications for the replacement of 644. Named to the committee were Chief Briant, Asst. Chief B. Cleary, Capt. C. Cleary, Comm. Sysko, and Comm. Jay Wieners. Up to two additional members may be selected by the committee in the future.
3. Jay Wieners reported that legal notices for the 2013 budget and election were sent to the Daily Record, printed, and copies retained in the appropriate files.
4. Jay Wieners reported that the inspection of turn-out gear has been completed. See attached report.

Treasurer's Report:

Given by: Greg Schneider

GENERAL ACCOUNT

Money on Hand- Beginning:	\$ 96,098.63
Deposits:	\$122,752.70*
Expenses:	\$114,886.36
Money on Hand- End:	\$103,964.97

* Deposits

4 th Quarter Tax	\$115,059.00
Life Insurance Refund	\$ 1,687.04
FEMA- Hurricane Irene	\$ 6,006.66
TOTAL	\$122,752.70

MAJOR IMPROVEMENT ACCOUNT

Money on Hand- Beginning:	\$240,778.66
Interest:	_____
Deposits:	_____
Expenses:	_____
Money on Hand- End:	_____

Motion to Accept Report: Byron Tracey
Seconded by: Jay Wieners

New Business:

1. Board agreed to purchase new gear as recommended and make necessary repairs for all gear found to be deficient during inspection.
2. Asst. Chief Cleary requested a computer be purchased for the line officers to use. It was recommended by Comm. Schneider and agreed by the board that the decision to purchase a computer will be made after appropriate repairs have been made to the line officer's office.

3. Asst. Chief Cleary reported that SCBAs will be due for testing this year. He asked if worn mask netting could be replaced by Firefighters as necessary when they do the testing. The board agreed they should.
4. Asst. Chief Cleary reported that we are in need of new batteries for electronic equipment (PASS devices, SCBA, gas meters, etc.). He also recommended implementing a battery replacement schedule, in which all batteries would be replaced twice annually. The board agreed with this plan and approved the purchase of said batteries.
5. Jay Wieners suggested the board look into the purchase of a new Chief's vehicle with the intention of keeping the current vehicle for use by the Asst. Chief. Greg Schneider stated he would check with the auditor to see if such a purchase could be made from the major improvement account or if needed to be a line item in the budget.
6. The board voted unanimously to adopt the 2013 Fire District budget as presented.

Adjourn Meeting:

Motion to Adjourn by:
Seconded by:

Byron Tracey
Jay Wieners

Time: 9:07pm

John J. Wieners
Clerk- B.O.F.C.